



**2024-2025**  
**Proof of Identity-Notarized**

**Form Due Date: June 1, 2024**

As part of your verification requirements, you must appear in person to the St. Mary's University Office of Financial Assistance to verify your identity. You must present a valid government-issued photo identification (ID) such as but not limited to a driver's license, other state-issued ID, or passport.

If you are unable to appear in person at the Office of Financial Assistance, you have the following options:

A.) Schedule a video appointment and be prepared to present your valid, government-issued ID. Email [finaid@stmarytx.edu](mailto:finaid@stmarytx.edu) to schedule an appointment.

B.) Present your valid, government-issued ID to a Notary Public, and have them complete Section B of this form.

**A. Student Information**

\_\_\_\_\_  
Last Name First Name M.I. Student ID #

**B. Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared, \_\_\_\_\_  
(Date) (Notary's name) (Printed name of signer)

and proved to me because of satisfactory evidence of identification \_\_\_\_\_  
(Type of ID provided)

to be the above-named person who signed the foregoing instrument.

\_\_\_\_\_  
Notary signature

\_\_\_\_\_  
Commission Expiration Date

**WITNESS my hand and official seal**  
(seal)

**You must submit the form you and the notary physically sign (handwritten ink signature on paper).  
We cannot accept a copy or electronic version of it. The form AND a copy of your ID can be mailed to our**

Office Use Only

RRAAREQ: IDSTPU  
BDM: Identity Statement

Date Received

Received By

Tracked

RHACOMM

Imaged