

2025-2026

Special Circumstances Form

St. Mary's University Office of Financial Assistance One Camino Santa Maria San Antonio, TX 78228 Phone: (210) 436-3141

The Special Circumstances form is for students who have special circumstances which are not taken into account through the initial FAFSA process. Complete this form indicating your circumstances and submit it to our office with the required documentation. Review of special circumstances will take place after you complete a 2025-2026 FAFSA and after you receive an initial 2025-2026 aid offer.

The following will not be considered:

- Mortgage, rent, car, and car insurance
- Consumer debt (credit cards, etc)
- Medical insurance premiums

Received By

Tracked

Date Received

- Unusual expenses related to personal living (wedding expenses, loan payments, legal fees)
- Home equity, IRA, 403B, and 401K loans
- Initial taxable retirement funds, pensions, or distributions

	•	Chapter 7 Bankruptcy	tribution	ons						
A.	Stud	ent Information								
	Last	lame First Name		M.I.	Student ID #					
	Emai	nail Phone Number (include area code)								
		ss (include apt. no), City, State, Zip Code								
B. Ch	B. Check the reason for this request and submit the documentation listed. Additional items might be requested.									
		oss of Income								
	•	Separation letter from previous employer Last paycheck stub received All 2024 W2s for the household Copy of 2024 tax return transcript OR signed tax return	• d	Commission	on from the Texas Workforce (or applicable state) on unemploy- s or worker's compensation					
	Reduction in Income Due to Divorce or Death of Spouse or Parent									
	•	Official divorce decree or death certificate	•	All household	I 2023 or 2024 W2 forms					
		nusual Medical or Dental Expenses								
	Copies of paid receipts for out-of-pocket medical and/or dental expenses									
ı		rivate School Tuition Expenses for Siblings in 2	2025-20	26 Academic y	rear (July 2025-May 2026)					
	•	Invoice for secondary school tuition expense	s							
	College Tuition for Siblings in 2025-2026 Academic year (July 2025-May 2026)									
	•	Cost of Attendance (COA) for sibling for the Offer letter showing aid offer—this can be a and school OR their offer letter on letterhead	printout	from the stude	ent portal with name of student					
Office	Use C	nly			RRAAREQ: SCF BDM: Special Cond	itions				

Imaged

RHACOMM

NOTE: Be advised, we cannot proceed without reviewing							
your explanation along with your supporting documentation							
-							
rtification and Signature (<i>Di</i> o	nital or Typed Signatures Not Accepte	۸/					
fy that all of the information r	reported on this worksheet is complete	e and correct. Warning: If yo	ou purposely give				
or misteading information on	this worksheet, you may be fined, se	ntericed to jail, or botti.					
Student's Name	Student's Signature	Student ID	Date				
	Parent's Signature (if	Parent's Signature (if student is dependent)					
Parent's Name			Date				

Office Use Only

You must submit your form and documents by mail or use the "Submit Documents" option at https://www.stmarytx.edu/admission/financial-aid/forms/ to upload docs.

BDM: Special Conditions

RRAAREQ: SCF